

**STATE ADVISORY PANEL FOR EXCEPTIONAL CHILDREN**  
**October 27-29, 2004**  
**Natural Bridge State Resort Park, Slade, Kentucky**

**Executive Committee Meeting: Wednesday, October 27<sup>th</sup> 2004**

**2:00 p.m.**

**Members:** Jacque Hukill, Chair; Karen Frohoff; Charla DeWitt; Alex Ford; Roberta Alston; Lynn Gagle; BeLinda Henson; Dianna Howell; Kathy Merriman; Norb Ryan; Gary Smith; Scott Teague; Anna Winchell

**Ex-officio Members:** Patty Williams, past chair

**Others:** Renee Scott, Sammie Lambert and Mike Miller, DECS; Carol Sturgill, CASE Governmental Liaison and Johnson County DOSE; Mary Fehrenbach, Interpreter

<b>Agenda Item</b>	<b>Key Points</b>	<b>Action/Follow-up</b>
Welcome and Introductions	New member, Lynn Gagle, was introduced to the committee. Members introduced themselves to the public attendees. It was suggested that name tags and name plates would be helpful at meetings.	Renee Scott will have name tags and table tents at next meeting.
Approve Agenda	Revisions to the agenda were presented by the Chair. <ul style="list-style-type: none"> <li>○ Note there is no Public Hearing scheduled during this meeting.</li> <li>○ Add Chair's report to Wednesday General Session I as IV and change the numerals following IV.</li> <li>○ Add Dr. Knoll as D. under General Session II on Thursday as II. D. He will discuss his meeting with Dr. Marilyn Troupe of EPSB.</li> <li>○ Discussion on moving Friday agenda items to Thursday evening.</li> </ul>	Charla DeWitt made motion to approve the revised agenda and present to full panel. Motion seconded and approved
Review Minutes	The minutes were sent to Panel members prior to the meeting. Revisions sent to the Chair were discussed. There were no other revisions.	Alex Ford made motion to present the reviewed and revised June 2004 minutes to full panel for approval. Motion seconded and approved.
Adjourn		Adjourned at 2:30 p.m.

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**General Business Session I: Wednesday October 27, 2004**

**3:00 p.m.**

**Members:** Jacque Hukill, Chair; Roberta Alston; Charla DeWitt; Alex Ford; Eric Friedlander; Karen Frohoff; Lynn Gagle; BeLinda Henson; Dianna Howell; Kathy Merriman; Norb Ryan; Gary Smith; Scott Teague; Anna Winchell

**Ex-officio Members:** Judy Mallory, DECS; Patty Williams

**Others:** Renee Scott and Mike Miller, DECS; Carol Sturgill, CASE Governmental Liaison and Johnson County DOSE; Mary Fehrenbach, Interpreter

<b>Agenda Item</b>	<b>Key Points</b>	<b>Action/Follow-up</b>
Welcome and Introductions	Welcome by Chair, Jacque Hukill Introduction of Lynn Gagle as new Panel member Introduction of Panel members and guests	Renee Scott will have name tags and table tents at next meeting.
Approve Agenda	Discussed additions to agenda. Discussed moving Friday agenda items to Thursday evening since there is no Public Hearing during this meeting. Agenda revised to reflect the meeting will conclude on Thursday evening.	Alex Ford made motion to approve the revised agenda. Motion seconded and approved
Approve June 2004 Minutes	The chair thanked those that sent her corrections for the June 2004 minutes. Changes and corrections made were explained.	BeLinda Henson made motion to approve the June 2004 minutes as corrected. Motion seconded and approved.
Chair's Report	<ul style="list-style-type: none"> <li>○ Mileage reimbursement is \$ .34 for this meeting</li> <li>○ Child care reimbursement is not provided by other advisory panels in the Mid-South Regional Resource Center states. Renee Scott mentioned that some SAPEC meet monthly during the work week to avoid child care and respite costs.</li> <li>○ The chair thanked BeLinda Henson for reviewing the public hearing announcement. It was not used for this meeting due to Halloween celebrations in this community.</li> <li>○ The panel will have a public hearing in Louisville, at the fall conference. It will be on Tuesday, Nov. 23 from 10:15-11:45 in the COE Room. There was discussion on accessibility of this room.</li> </ul>	<ul style="list-style-type: none"> <li>- Parent members were encouraged to write to legislators regarding child care and respite care in federal language.</li> <li>- Parent Involvement Committee might want to review respite and childcare opportunities for families.</li> </ul> <p>Renee will contact Barbara Love during the meeting to request a room change for the public hearing.</p>

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**General Business Session I: Wednesday October 27, 2004 (Continued)**

Agenda Item	Key Points	Action/Follow-up
	<ul style="list-style-type: none"> <li>○ A copy of the most current by-laws dated June 25, 2004 was passed out.</li> <li>○ The membership committee chair is not responding to information and emails which is concerning since she has been an active member. Her father has been ill and we have had no response from her for this meeting. Nomination forms we have will be reviewed and Scott and the department can send information to the Governor's office. BeLinda and Scott will continue to be members of this committee.</li> <li>○ Brochures mentioned by Jeanna Mullins on people first language were presented to the panel. Information will be shared with the co-op directors as well. Marinell Kephart, Chairperson for the co-ops with Northern Kentucky Coop will distribute to other co-op directors.</li> <li>○ Karen Lawrence sent a note saying her husband is being transferred to Washington, D.C. and she regrets she will no longer be the designee for the Dept. of Vocational Rehabilitation.</li> </ul>	<p>The chair will send the nomination forms she has to Renee Scott.</p> <p>Renee Scott will see that copies are given to Marinell Kephart for distribution to all co-ops.</p>
Review Information in Packets	<p>Renee Scott reviewed the information contained in the Panel member's packet.</p> <ul style="list-style-type: none"> <li>○ Election of officers and information regarding web page and the code of ethics for the panel members and various reports by DECS staff..</li> <li>○ Secretary Paige's documents and 13 minute video, transition guide, and miscellaneous paperwork and reimbursement information. Room and tax is direct billed and panel members must keep all receipts.</li> <li>○ Panel reviewed meeting dates and locations.</li> </ul>	Please give Renee travel voucher by end of meeting on Thursday evening or mail to Earlene Amyx at KDE.
Review of Ethics Accountability for Board and Commission Members	The Executive Branch Ethics Commission sent the chair a "Model Code of Ethics for State Board and Commission Members." After discussion and a motion, the chair passed out forms for each panel member to sign.	Gary Smith made motion the panel accept the "Model Code of Ethics for State Board and Commission Members." Motion was amended to change the wording in the motion from accept to adopt. Motion seconded and approved.
SAPEC Web Page Update	<ul style="list-style-type: none"> <li>○ Diane Sharp and Jacque met with Pauline Carr to further define the SAPEC web page. The best way for locating it is to type State Advisory Panel in the SEARCH window on the KDE website. Sample copies of web page were given to the panel for their review.</li> <li>○ Committee members were asked to review information and revise information to give to DECS staff for updating the web site with additional information.</li> </ul>	It was decided minutes of the most recent 4 Panel meetings would be on the web page.

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**General Business Session I: Wednesday October 27, 2004 (Continued)**

<b>Agenda Item</b>	<b>Key Points</b>	<b>Action/Follow-up</b>
	<ul style="list-style-type: none"><li>○ Beth Smith is the new Executive Director of the Office of Vocational Rehabilitation and as such will be an ex-officio member.</li><li>○ Chris Thacker has been excellent to work with. The June minutes will be sent to him to be placed on the web page .</li></ul>	There was discussion concerning the review of minutes for confidentiality issues in the future prior to placing on the web site.
Adjourn for Dinner		Reconvene at 6:00 p.m.
Reconvened at 6:12 p.m.		
	<ul style="list-style-type: none"><li>○ Child Find is now Child Quest. Child Quest information passed out to Panel members.</li></ul>	
Special Education Co-op Network Update	<p>Co-op members on retreat at Carter Cave State Park. Therefore no member present to report.</p> <ul style="list-style-type: none"><li>○ However it was reported that professional development is an area of concern for co-ops. No more sit and get and how they are using the 6 hours when teachers get back to their schools</li><li>○ Occupational therapy issues are major issues for the co-op directors due to cost and size of caseloads</li><li>○ Possibility of assessment on line in the near future for students with special needs</li></ul>	
KYCASE Update Carol Sturgill	<ul style="list-style-type: none"><li>○ Judy Adams is the new president for Kentucky CASE. CASE celebrated its 30<sup>th</sup> anniversary this year. First president of national case was from Kentucky. Special education directors need to work together on reauthorization when Congress meets on Nov. 15<sup>th</sup>. Email senators to support reauthorization during this session. We need to go to the tables together to keep the focus on instruction for children when we begin writing the new regulations.</li><li>○ Summer CASE conference went well and was well received. Special education directors need to be involved with curriculum and assessment and get out from behind their desks.</li><li>○ KY CASE is developing surveys to get data on principals and special education directors for how they are trained to be ARC chairs. CASE is one of the partners for the fall conference. Transition issues are a big issue for CASE at this time and during the conference.</li></ul>	

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General Business Session I: Wednesday October 27, 2004 (Continued)

Agenda Item	Key Points	Action/Follow-up
<p>KDE/DECS Update Renee Scott , Sammie Lambert, Mike Miller</p>	<ul style="list-style-type: none"> <li>○ Judy expresses her regrets at not being here. She is at the scholastic review training in Lexington. Special education is incorporated into every review of schools.</li> <li>○ New Organizational Charts for Kentucky School for the Deaf and Kentucky School for the Blind. (2 handouts) KSD and KSB will have regional centers and regional service delivery models. Both residential schools will be used but children will also be able to be educated in their home area. Teachers and students will be brought in to the schools so there are partnerships and more instruction for staff in the local school districts. CATS tests scores may go back to KSD or KSB or to their individual schools based on IEPs.</li> <li>○ First STEPS program staff changes (handout)</li> <li>○ Eric Friedlander is still a member of the panel and Scott Williamson from Secretary Holsingers' office will be appointing a member for the panel. Ann Swinford and Germaine O'Connell are now in charge of this program.</li> <li>○ At the June meeting we talked about the presentation of the annual report from the panel to the KDE. The report is due a year after the president has served. Dr. Johnnie Grishom had questions regarding this since there are 15 advisory groups in the state. Linda France, Deputy Commissioner, believes that they should present their report to the office head who will then give the report to the Deputy Commissioner and Commissioner. A special mailing will then go out to the state board members and then the board can request a special meeting if they have any questions or concerns. In the past, reports have always been sent to print and bound. It is the responsibility of the panel to produce the report. The department will replicate it in a professional manner. 20 new versions will be available to panel members.</li> <li>○ KAR 7:150 Secondary GED Program (Handout) There is controversy and concern that students with disabilities will be pushed into this option. Criteria for students to participate are in the regulations. Jennifer Carroll, worked to prepare this report. Safeguards are built in so no student can be dumped into this program. These students will not be counted as dropouts for their districts. May need to create a new code for tracking. DJJ students can get their GED earlier than others but are presently being counted as dropouts. Some students are court ordered to get their GED early to try and salvage their educational opportunities. Judges often do not understand what is going on.</li> </ul>	<p>Patty Williams is looking for approved October 2003 minutes to insert into the report</p>

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**General Business Session I: Wednesday October 27, 2004 (Continued)**

Agenda Item	Key Points	Action/Follow-up
Sammie Lambert	<p>There is going to be a public hearing on November 29<sup>th</sup> 2004 at 10:00 a.m. Panel members should read this tonight and have individuals represented at this meeting. We need to be looking at the adverse impact. KBE has approved this process and is opening up the information for public hearing. It will go to the legislative session in January. This bill was passed during the last legislative session House Bill 178 /KRS 158.6455</p> <ul style="list-style-type: none"><li>○ 704 KAR 7: 120 Home /hospital instruction modified regulations. Statute is in effect as of July 2004. The regulation will be implemented on January 1, 2005.</li><li>○ Kentucky School Heath Services (handout)</li><li>○ Secretary's Annual Report on Teacher Quality is in Orange Packet. Kentucky is one of the first 5 states to participate in a federal grant program. Housed at NASDE/ OSEP, this is a grant for services, the Personnel Center is working with 5 states; Kentucky, Rhode Island, California, and North Carolina. We have Dr. Phoebe Gillespie that works with Kentucky's task force. Charla and Roberta represent the panel on this task force as well as Karen Frohoff who represents higher education. We need to be vigilant on recruiting a highly qualified work force for preparation, retention, and recruitment. This is a process, where we are developing strategies, and identifying resources and fiscal support needed to make this program successful. Higher education has no budget and some small grants assist them with recruitment and professional development for their staffs. There is still a lot of work to be done. On Sunday at the fall conference the task forces will be working, on their agenda items at the Galt House East, CEC will be assisting with the conference. Recruitment 13 minute video "One Child at a Time" was viewed by the panel. Our statewide campaign will have a kickoff on Monday afternoon at the fall conference.</li><li>○ Update Kentucky GSDG grant from OSEP. Kentucky is working with part C and Part B data systems and alternative assessment programs and Jeanna Mullins will be working as coordinator on this grant. There will be an outside evaluation piece.</li><li>○ Mike Warford is the Director of the new Kentucky Center for Instructional Discipline. Pam Goins is the Assistant Director. 4 area coordinators will also be hired. Pam will provide an overview of the center tomorrow.</li></ul>	

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General Business Session I: Wednesday October 27, 2004 (Continued)

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	<ul style="list-style-type: none"> <li>○ The State Improvement Grant (SIG) is going through KSU as well.</li> <li>○ DECS has 3 consultant positions open. There are 11 consultants.</li> <li>○ Part B was approved with special conditions.</li> <li>○ Alternative assessments - Not disaggregated data because of the rule of 10 and because there is not an alternate standardized assessment tool.</li> <li>○ When OSEP visited last November, that in May they were concerned with us not doing compliance monitoring. OSEP directed DECS to go to the outcomes based process so we will now be moving back towards compliance monitoring. 10 on site visits will be done this fall /winter. Districts and schools have not been notified so we cannot announce since we are coordinating with other federal programs. Consolidated process. 5 districts that are low performing, 3 random and 2 exemplary. 2 districts have asked to be monitored.</li> </ul>	
Adjourn	○ Adjourned at 8:18	Reconvene at 8:00 a.m. on Thursday

General Business Session II: Thursday October 28, 2004

8:00 a.m.

**Members:** Jacque Hukill, Chair; Roberta Alston; Charla DeWitt; Eric Friedlander; Karen Frohoff; Lynn Gagle; BeLinda Henson; Dianna Howell; Kathy Merriman; James Knoll, Norb Ryan; Gary Smith; Scott Teague; Anna Winchell

**Ex-officio Members:** Patty Williams, past chair

**Others:** Renee Scott and Sammie Lambert DECS; Jeanna Mullins, MSRRC; Carol Sturgill, CASE Governmental Liaison and Johnson County DOSE; Kathy Eversole, Pam Goins, Kentucky Center for Instructional Discipline; Mary Fehrenbach, Interpreter

Agenda Item	Key Points	Action/Follow-up
Welcome and Introductions	Alex Ford has to be in court today to represent students.	
Kathy Eversole, Upper Cumberland Special Education Cooperative	<ul style="list-style-type: none"> <li>○ Working with DECS on the transitions issues (Handouts –Individual Growth Plan and Kentucky Transition Plan of Action) Transition guide is in the orange booklet. Trying to establish state infrastructure for transition issues on a regional basis. A core team is made up of 10 members and we are working to establish 11 regional transition teams that match the regional make up of the 11 special education cooperatives.</li> <li>○ Fall conference presentations and worked for disability awareness in October.</li> <li>○ Working on a parent version of Get a Life</li> </ul>	

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General Business Session II: Thursday October 28, 2004 (Continued)

Agenda Item	Key Points	Action/Follow-up
	<ul style="list-style-type: none"> <li>○ 100 transition activities</li> <li>○ 50 steps to careers</li> <li>○ Drop out prevention projects</li> <li>○ Self-advocacy for their IEPs (Leading your own IEP)</li> <li>○ Researching and providing more information about assessment for transition</li> <li>○ Documentation for what students need to demonstrate they have a disability for the university</li> </ul>	
Dr. James Knoll	<p>Summary of meeting with EPSB with Marilyn Troupe (handout)</p> <ul style="list-style-type: none"> <li>○ Survey and committee work will continue with higher education personnel to address the issues with university higher education faculty at the luncheon meeting of IHE's at the December EPSB meeting. The information will be about all chairs of ARCs not just principals. Who is responsible and what training is provided at each university? Jim and Carol will report back to the panel in February.</li> </ul>	The report from Jim and Carol will need to be an agenda item for the February meeting.
<p>Pam Goins The Kentucky Center for Instructional Discipline Room 256 Academic Services Building Kentucky State University 400 East Main St Frankfort, KY 40601 502-330-3866 <a href="mailto:kcdiscipline@aol.com">kcdiscipline@aol.com</a></p> <p>502 564-9671 502 564-9668 FAX 502 564-9700</p> <p>Area Coordinators: Kelly Davis (west) Lea Brown (north), Judy Boggs (central) and Janeah Gullett (east). <a href="mailto:Mike.Waford@ky.gov">Mike.Waford@ky.gov</a> <a href="mailto:Pam.Goins@ky.gov">Pam.Goins@ky.gov</a> <a href="http://www.kycid.org">www.kycid.org</a></p>	<ul style="list-style-type: none"> <li>○ Paid for through OSEP – KDE-EKU and live on KSU campus. Open since July and will have phones this week. Mike Warford is the executive director and Pam Goins is the assistant director.</li> <li>○ The center started with Model Schools, KIDS project and the Instructional Discipline Pilot Program and now the center is a statewide outgrowth of this 8 year process.</li> <li>○ Center is to train and support schools for positive, instructional discipline programs. Based on a 3 tiered approach to discipline and support. Based on the research of George Sugai and Randall Sprick. Nationwide there are about 5% of students who need wrap around services and community services who have the most intensive needs.</li> <li>○ Process and program is data based and data driven. The goal of the center is to assist in closing the achievement gap and assisting schools in achieving proficiency 2014.</li> <li>○ The center works at building capacity within schools and communities. This center is for all students and is not a special education initiative. Strength based intervention team (wrap around services for the individual child).</li> <li>○ Center will be working with parents and mental health. Parents will be able to facilitate their own meetings to advocate for their children. This is a process and it is not a planned curriculum.</li> </ul>	



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**General Business Session II: Thursday October 28, 2004 (Continued)**

<b>Agenda Item</b>	<b>Key Points</b>	<b>Action/Follow-up</b>
Mike Abell, University of Louisville <a href="mailto:M.Abell@louisville.edu">M.Abell@louisville.edu</a>	<p>The Kentucky Accessible Materials Consortium and Universal Design for Learning (handout)</p> <ul style="list-style-type: none"><li>○ Funded through state improvement grant. New ways to integrated curriculum to engage learners. Karen Ender director of the program. Textbooks on a digital format. The core of what we do is working with schools textbooks on CD ROMs. KAMC works with publishers to make textbook information digital. Textbooks that you can see and hear. Read and Write Gold in combination with the digital textbooks is a learning productive tool. Digital format (anything that can be done through use of the computer). It opens up learning and allows students to control their learning (text reader plus access to content) two key pieces need to have access to and progress in the core content. Universal design for learning integrates educational technology and curriculum in a seamless manner. <a href="http://www.cast.org">www.cast.org</a></li><li>○ Schools must identify a digital rights manager who works with the KAMC to request a book. On avg. they get about 3 to 7 CD ROMs per request. Web site <a href="http://kamc.louisville.edu/kyecontent">kamc.louisville.edu/kyecontent</a>.</li><li>○ CATS assessment can now be online for students with disabilities and a pilot for students without disabilities. Main focus is the distribution of digital text and information to schools</li></ul>	
Adjourned for Lunch		Return by 1:00 p.m.
Reconvened at 1:00 p.m.		
Annual Performance Report Update and Input from SAPEC Jeanna Mullins and Sammie Lambert	<ul style="list-style-type: none"><li>○ The difficulty with this self-assessment process is that we are always working with data that is two years old. As we make “projections” we are actually implementing or have implemented many of the projected elements. The role of the SAPEC is to provide the work groups at DECS with additional sources of data that may be out there that we may be unaware of that can assist us with this process</li></ul>	

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**General Business Session II: Thursday October 28, 2004 (Continued)**

<b>Agenda Item</b>	<b>Key Points</b>	<b>Action/Follow-up</b>
Jeanna Mullins and Sammie Lambert (continued)	<p>Future Activities and resources that we can use with future activities are critical for our spring 2005 report.</p> <p><b><i>Cluster Components</i></b></p> <p><b><u>General Supervision</u></b></p> <ul style="list-style-type: none"><li>○ Complaints</li><li>○ Due process</li><li>○ Mediations</li><li>○ CSPD</li><li>○ Monitoring of LEAs</li><li>○ Data Accuracy</li></ul> <p><b><u>FAPE in the LRE</u></b></p> <ul style="list-style-type: none"><li>○ Graduation and drop out rates</li><li>○ Suspension and expulsion</li><li>○ Disproportionality</li><li>○ Gap Issues</li><li>○ LRE</li><li>○ Pre-literacy, socio-emotional, etc.</li></ul> <p><b><u>Parent Involvement</u></b></p> <ul style="list-style-type: none"><li>○ Development of training base on parent advice</li><li>○ Information resources and training provided to support parents</li><li>○ Parent participation in on-site reviews</li><li>○ Uniform data collection system developed in collaboration with parent groups</li><li>○ Increased parent participation</li></ul>	

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General Business Session II: Thursday October 28, 2004 (Continued)

Agenda Item	Key Points	Action/Follow-up
Jeanna Mullins and Sammie Lambert (continued)	<p><b><u>Transition</u></b></p> <ul style="list-style-type: none"> <li>○ Early childhood and Secondary EC – joint transition training in response to identified needs</li> <li>○ Transition planning provided by trained individuals including parents</li> <li>○ Increase in # of part B staff in transitions planning meetings</li> <li>○ Timely transition planning for infants, toddlers with active parent involvement</li> <li>○ Timely appropriate evaluations administered including children from Part C to Part B</li> <li>○ Percent of children receiving appropriate services by their 3<sup>rd</sup> birthday increases</li> <li>○ Secondary Transitions Committee</li> <li>○ Students with disabilities achieving post-school transition success will increase</li> </ul> <p>Discussion on Sources of Data that can be used to support this process in each cluster area.</p> <p><b><u>Secondary Transition Information Sources</u></b></p> <ul style="list-style-type: none"> <li>○ Non-cognitive data report, local data can be disaggregated</li> <li>○ Social security information</li> <li>○ % of students with OVR</li> <li>○ % recruitment into military</li> <li>○ What % could benefit how many are receiving the services?</li> <li>○ Office of the Blind</li> <li>○ Future Survey Norb Ryan for IHE and 504 vs. IEPs</li> <li>○ Comprehensive Care</li> <li>○ Home community based waivers. You have the #s who are using services but not the numbers of who could benefit and who are using the services?</li> <li>○ DJJ and residential centers</li> </ul>	

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General Business Session II: Thursday October 28, 2004 (Continued)

Agenda Item	Key Points	Action/Follow-up
Jeanna Mullins and Sammie Lambert (continued)	<p><b><u>Early Childhood Transition</u></b></p> <ul style="list-style-type: none"> <li>○ Child Find Child Quest information</li> <li>○ Parent survey information</li> <li>○ Service Providers</li> <li>○ Population based numbers and using this as a data funding issue</li> <li>○ Child evaluation centers</li> <li>○ RTCs</li> <li>○ HDI early childhood transition project</li> <li>○ National early childhood centers</li> <li>○ RIAC and SIAC</li> <li>○ Autism Assessment Data</li> <li>○ PD activities within the state – transition project MOU’s Reach for the Stars,</li> <li>○ Head Start information</li> <li>○ Developmental Checklist</li> <li>○ IFSP</li> </ul> <p><b><u>Parent Involvement</u></b></p> <ul style="list-style-type: none"> <li>○ Parent resource centers</li> <li>○ Needs assessments</li> <li>○ Child evaluation center</li> <li>○ CIPL training (Commonwealth Institute of Parent Leadership)</li> <li>○ Prichard Committee for Academic Excellence</li> <li>○ SBDM – state does not collect data on how many parents on SBDMs are parents of children with disabilities</li> </ul> <p><b><u>FAPE and the LRE</u></b></p> <ul style="list-style-type: none"> <li>○ Exit reports</li> <li>○ Test Scores, CATS, KPR, non-academic data; GED information; 9<sup>th</sup> grade comparison to 12<sup>th</sup> grade data; KCEMP data</li> <li>○ Superintendent Annual Statistical Report</li> </ul>	

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General Business Session II: Thursday October 28, 2004 (Continued)

Agenda Item	Key Points	Action/Follow-up
Jeanna Mullins and Sammie Lambert (continued)	<p><b><u>General Supervision</u></b></p> <ul style="list-style-type: none"> <li>○ Passport Health Plan – Louisville</li> <li>○ Survey data from teachers about why they stay and leave the profession and the impact on supply and demand of highly qualified</li> <li>○ Teacher assignment waivers</li> <li>○ LEAD report</li> <li>○ TITLE II report</li> <li>○ CPE reports</li> <li>○ Program grid information for each IHE and numbers of graduates</li> </ul> <p><b><u>Committee Membership</u></b></p> <p><b><i>Early Childhood and Secondary Transition Committee</i></b></p> <ul style="list-style-type: none"> <li>○ Dianna, Eric, Scott, Norb, Kathy Eversole (liaison)</li> </ul> <p><b><i>General Supervision</i></b></p> <p>Jim, Anna, Jacque, Sammie Lambert (liaison)</p> <p><b><i>FAPE</i></b></p> <p>Kathy, Lynn, Charla, Gary, Karen, Alex, Renee Scott (liaison)</p> <p><b><i>Parent Involvement</i></b></p> <p>Roberta, Belinda, Vickie, Diane Sharp, Mike Miller (liaison)</p> <p>Locate action plans</p>	<p><b>Assignment of Roles and Responsibilities of each Committee</b></p> <ul style="list-style-type: none"> <li>○ Future Activities (2004 and 2005)</li> <li>○ Resources (2004 and 2005)</li> <li>○ Maintenance of current committee activities (consider) see strategic plan summary)</li> <li>○ Brainstorm Committee Actions</li> <li>○ Each group must select committee chair</li> </ul>
Committee Work		

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General Business Session II: Thursday October 28, 2004 (Continued)

Agenda Item	Key Points	Action/Follow-up
Committee Reports/Motions	<p><b><u>Early Childhood and Secondary Transition Committee</u></b>  Eric Friedlander reported:  <b>Future Activities</b></p> <ul style="list-style-type: none"> <li>○ Need to see Part C annual report</li> <li>○ Survey of parents why they may choose not to receive services after the 3<sup>rd</sup> birthday</li> <li>○ Secondary transition – looked at all the natural transition times of school age children – need to look at all those transition times which would be school specific</li> <li>○ What is successful and what isn't? How do we measure this at later intervals?</li> </ul> <p><b>Resources</b></p> <ul style="list-style-type: none"> <li>○ asking for legislative changes – intermediate transitions include this in the comprehensive plan</li> <li>○ Looked at graduation requirements and Career Pathways issues. Revisit with co-ops. Write a letter to ADA task force on admissions to universities regarding eligibility for services at the higher education level.</li> <li>○ What are the quality of life issues and what is available to adults post secondary.</li> </ul> <p>Committee is requesting that three individuals report to the committee relating to these issues:</p> <ol style="list-style-type: none"> <li>1. GSED update</li> <li>2. Career pathway</li> <li>3. GSIG</li> </ol> <p><b><u>Parent Involvement Committee</u></b>  <b>Future Activities</b></p> <ul style="list-style-type: none"> <li>○ Will develop a unified data collection that corresponds to the APR.</li> </ul> <p><b>Resources</b>  Will use Wilhoit's parent committee, parent resource center, PTO, PTA, IHDI, Kentucky Training Center, United Partners, FRYSCS, civic groups, etc.</p> <p>Schedule meeting with group leaders to develop data collection form and needs assessment forms.</p>	<p>Committee will write the letter and the panel will return comments via email and will be sent out.</p> <p>Invite individuals to February meeting.</p> <p>Schedule meeting to take place at the end of the school year.</p>

# STATE ADVISORY PANEL FOR EXCEPTIONAL CHILDREN

October 27-29, 2004

Natural Bridge State Resort Park, Slade, Kentucky

General Business Session II: Thursday October 28, 2004 (Continued)

Agenda Item	Key Points	Action/Follow-up
Committee Reports/Motions (continued)	<p><b><u>General Supervision Committee</u></b></p> <p><b><u>Resources</u></b></p> <ul style="list-style-type: none"> <li>○ Use a common synthesis or data collection tool to get a sense of what some of the real issues are</li> <li>○ Survey stakeholders to see why mediation is not used as a dispute resolution mechanism</li> <li>○ On line training for renewing certification</li> <li>○ Work with IHE and EPSB to develop tool to see why programs are being eliminated</li> <li>○ Tools from Mid south and other states to use Mediation. Connection with online modules is in place and IHE consortium to engage in action items.</li> </ul> <p>Potential Activities will be maintained. Increasing focus on follow-up and tracking of use of information.</p> <p><b><u>FAPE</u></b></p> <p><b><u>Future Activities</u></b></p> <ul style="list-style-type: none"> <li>○ Increase the number of compliance indicators in KSEMP indicators.</li> <li>○ Training in pre-referral intervention strategies for general education teachers, coops and Title I and Literacy First. Training should also address disproportionality.</li> <li>○ Uploading handbook to KDE website IDEA on reducing disproportionality</li> <li>○ KDE collect graduation data by federal formula by grade level</li> <li>○ Drop out prevention, and incentives, corporate sponsorships</li> <li>○ Pre-literacy data collection</li> <li>○ Disaggregated data</li> <li>○ Keep assessment issue on the front burner regarding the revisions of the CATS assessment process. Need to be able to address curriculum changes and assessment changes and to be able to be involved in the conversations and let panel know what the expectations are.</li> <li>○ Focus on career pathways for MMD</li> <li>○ Working on alignment with NCLB</li> <li>○ General Supervision sends to the committee the issue of training ARC chairs and personnel on special education issues.</li> </ul>	<p>November update on assessment changes by Cindy Owens. Jacque will email her.</p> <p>In February have a report on the Career Pathways program.</p>

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General Business Session II: Thursday October 28, 2004 (Continued)

Agenda Item	Key Points	Action/Follow-up
Committee Reports/Motions (continued)	<p>Committee reports and information will be added into the minutes and shared with the panel members. These will be shared with the committee members</p> <p>Chair of FAPE Committee - Gary Smith  Chair of Parent Involvement Committee – BeLinda Henson  Chair of Transition Committee – Eric Friedlander  Chair of General Supervision Committee – TBA</p>	<p>Need to discuss more information before setting up meetings with legislature. Seven Steps Forward in Assessment</p> <p>Invite Bonnie Brinly to the February meeting. Legislative Research Commission homepage. Renee will email that information to the panel members.</p>
SAPEC Elections of Officers for 2005 Calendar Year	<ul style="list-style-type: none"> <li>Letter was sent to all panel members dated August 3, 2004 explaining the bylaws and election committee slate of officers and how to add nominations to the slate of officers presented at the June meeting.</li> <li>2 nominations for vice chair were received by the chair. The Chair contacted the Election Committee chair so he could determine if the nominees were willing to serve if elected. Kathy Merriman and BeLinda Henson were nominated and agreed to serve if elected.</li> <li>Since there were no other nominations for chair or secretary, Jacque asked for a motion for those two offices.</li> <li>By-laws allow for a secret ballot if a panel member asks for a ballot vote. Charla DeWitt was elected vice chair.</li> <li>Need to elect at-large members for the Executive Committee</li> </ul>	<p>Jim Knoll made motion to elect Scott Teague chair and Karen Frohoff secretary by acclamation. Motion seconded and approved. Gary Smith made motion to elect vice chair by secret ballot. Motion seconded and approved.</p> <p>Alex Ford made motion to elect Anna Winchell and Roberta Alston as at-large members of the Executive Committee. Motion seconded and approved.</p>



**STATE ADVISORY PANEL FOR EXCEPTIONAL CHILDREN**

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**Natural Bridge State Resort Park, Slade, Kentucky**

**General Business Session II: Thursday October 28, 2004 (Continued)**

<b>Agenda Item</b>	<b>Key Points</b>	<b>Action/Follow-up</b>
February Agenda Items	Visitors were discussed and information is needed on: <ul style="list-style-type: none"><li>○ Career Pathways</li><li>○ Assessment</li><li>○ KSD and KSB – Barb Kibler</li><li>○ Beth Harrison</li><li>○ Chris Thacker to meet transition committee GSEG (general supervision enhancement grant) looking at linking data systems from part C to part B</li><li>○ Other information and interests please let committee know</li></ul>	
Other Business	<p>Governor appointments have not been made. We are hoping that the Governor will make appointments after the November election.</p> <p>Patty Williams has revised the Annual Report for 2003. Copies were given to everyone present.</p> <p>Reminder of the Public Hearing during the Fall Conference, at 10:15 to 11:45 a.m. on Tuesday, November 23<sup>rd</sup> at the Galt House in Louisville.</p>	<p>The chair will send information she has to Renee Scott and Renee will forward the information to the Governor's office.</p> <p>Renee Scott will notify members of the location of the Public Hearing</p>
Adjourn Meeting		Meeting adjourned at 7:32 p.m.